



**FINANCE [Pay Cell] DEPARTMENT**

**G.O.Ms.No.348, Dated 28<sup>th</sup> November 2017**

*(Heyvilambi, Karthigai-12, Thiruvalluvar Aandu 2048)*

**ABSTRACT**

**OFFICIAL COMMITTEE, 2017** - Recommendations of the Official Committee, 2017 on revision of pay, allowances, pension and related benefits – **Special Pension / Special Family Pension / Lumpsum Grant to all the employees in the Special Time Scale of Pay** – Orders – Issued.

**Read the following:-**

1. G.O.Ms.No.385, Finance (Pay Cell) Department, dated: 1-10-2010.
2. G.O.Ms.No.40, Finance (Pay Cell) Department, dated: 22-02-2017.
3. G.O.Ms.No.189, Finance (Pay Cell) Department, dated: 27-06-2017.
4. G.O.Ms.No.314, Finance (Pay Cell) Department, dated: 25-10-2017.

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**ORDER:**

In the Government Order first read above, orders were issued to the effect that the sanitary workers working on Daily wages / Consolidated Pay who have completed 3 years of service shall be granted Special Time Scale of Pay of Rs.1300-3000 + GP Rs.300/-. Further, they were also allowed DA, HRA, CCA and annual increments as applicable to the regular Government employees as a welfare measure to provide them better livelihood.

**2.** The Official Committee has examined the request made by employees on Special Time Scale of Pay and has recommended grant of Special Pension and Lumpsum grant as applicable to the Noon-Meal Workers/Anganwadi Workers.

**3.** After careful examination, the Government has decided to accept the above recommendation of the Official Committee. Accordingly, Government direct that all employees in both Government Departments and Local Bodies in the Special Time Scale of Pay shall be granted Special Monthly Pension / Lumpsum payment at the time of retirement as detailed below:-

| Sl. No. | Department / Name of Post                        | Special Monthly Pension | Lumpsum Payment |
|---------|--------------------------------------------------|-------------------------|-----------------|
|         |                                                  | Rs.                     | Rs.             |
| [1]     | [2]                                              | [3]                     | [4]             |
| I.      | <b>School Education</b>                          |                         |                 |
| 1.      | Village Librarian                                | 2,000                   | 1,00,000        |
| II.     | <b>All Government Departments / Local Bodies</b> |                         |                 |
| 2.      | Sweeper / Sanitary Workers / Scavengers          | 2,000                   | 50,000          |

| Sl. No.     | Department / Name of Post | Special Monthly Pension | Lumpsum Payment |
|-------------|---------------------------|-------------------------|-----------------|
|             |                           | Rs.                     | Rs.             |
| [1]         | [2]                       | [3]                     | [4]             |
| <b>III.</b> | <b>Forests</b>            |                         |                 |
| 3.          | Plot Watcher              | 2,000                   | 1,00,000        |
| 4.          | Anti poaching Watcher     | 2,000                   | 1,00,000        |
| <b>IV.</b>  | <b>Police Department</b>  |                         |                 |
| 5.          | Police Station Cleaner    | 2,000                   | 50,000          |
| 6.          | Ayah                      | 2,000                   | 50,000          |

**4.** The expenditure sanctioned in para-3 shall be debited under the following Head of Accounts under Demand No.50. Pension and Other Retirement Benefits.

Special Pension :

"2235-Social Security and Welfare 60. Other Social Security and Welfare Programmes - 102. Pension under Social Security Schemes - State's Expenditure - AR. Special Pension for livelihood support to the retired employees on Special Time Scales of Pay - 27. Pensions - 05. Social Security Pension [DPC 2235-60-102-AR-2750].

Lumpsum Payment :

"2235-Social Security and Welfare 60. Other Social Security and Welfare Programmes - 200. Other Programmes - State's Expenditure - DQ. Lumpsum payment to the employees on Special Time Scales of Pay at the time of retirement - 09. Grants-in-Aid - 03. Grants for Specific Schemes [DPC 2235-60-200-DQ-0931].

**5.** The lumpsum payment and special pension in respect of Village Librarian shall initially be incurred from the above heads of account. The Director of Public Libraries shall remit the expenditure incurred towards lumpsum payment and special pension granted to the Village Librarian in the following head of account from the Library Fund. The expenditure in respect of local body's employees shall be incurred in their respective local body's fund.

"0071-Contributions and Recoveries towards pension and other retirement benefits 01 Civil - 101. Subscription and Contributions - AR Receipts towards Lumpsum Payment and Special Pension granted to employees [DPC 0071-01-101-AR-0004].

**6.** The Principal Secretary / Commissioner, Treasuries and Accounts, Chennai shall be the estimating, reconciling and controlling authority for the head of accounts opened in this order. The Principal Secretary / Commissioner, Treasuries and Accounts, Chennai shall open the above Head of Accounts in their books of accounts. The Principal Secretary / Commissioner, Treasuries and Accounts, Chennai shall monitor the remittance from the Library Fund.

7. The Head of Office concerned is the forwarding authority for pension proposal to the Accountant General (A&E), Tamil Nadu for sanctioning the special pension and lumpsum payment. The Accountant General (A&E), Tamil Nadu shall after due verification and check, issue pension payment order to the employees concerned with a copy to the pension disbursing authority and Head of Office concerned for maintenance of records.

8. Necessary pension proposal in the form prescribed as at annexure to this order shall be filled up by the individual and the authority concerned who is competent to process and forward pension proposal to the Accountant General, Tamil Nadu in duplicate for process and authorisation.

9. These orders shall take effect from 1-10-2017.

**(BY ORDER OF THE GOVERNOR)**

**RAJEEV RANJAN**  
**ADDITIONAL CHIEF SECRETARY TO GOVERNMENT (FAC).**

To

All Secretaries to Government.

All Departments of Secretariat (OP/Bills) Chennai-600 009.

The Legislative Assembly Secretariat, Chennai-600 009.

The Governor's Secretariat, Raj Bhavan, Chennai-600 022.

All Heads of Departments.

The State Information Commission, No.2, Thiyagaraya Salai, Near Aalai Amman Koil, Teynampet, Chennai - 600 018.

The Principal Accountant General (A&E), Chennai - 600 018.

The Principal Accountant General (Audit-I), Chennai - 600 018.

The Principal Accountant General (Audit-II), Chennai - 600 018.

The Accountant General (CAB), Chennai - 600 009.

The Registrar, High Court, Chennai-600 104.

The Secretary, Tamil Nadu Public Service Commission, Chennai-600003.

The Commissioner, Greater Chennai Corporation, Chennai-600 003.

The Commissioner, Corporation of Madurai / Coimbatore / Tiruchirappalli / Salem / Tirunelveli / Erode / Tiruppur / Vellore / Thoothukudi / Dindigul / Thanjavur.

All District Collectors / District Judges / Chief Judicial Magistrates.

The Director of Pension, Integrated Complex for Finance Department, Ground Floor, Veterinary Hospital Campus, Anna Salai, Nandanam, Chennai-35.

The Principal Secretary & Commissioner of Treasuries & Accounts, Chennai-35.

The Director of Local Fund Audit, Chennai-35.

All Municipal Commissioners.

All Panchayat Union Commissioners.

The Reserve Bank of India, Chennai - 600 001.

The Reserve Bank of India, Department of Government and Bank Accounts, Central Office, (Opp. to Mumbai Central Railway Station, Byculla, Mumbai -400008. (75 copies).

All Public Sector Banks through the Director of Pension, Chennai-35.

All Head Offices / Regional Offices of Public Sector Banks through the Director of Pension, Chennai-35.

All Regional Joint Directors of Treasuries and Accounts Departments.

The Pension Pay Officer, Integrated Complex for Finance Department, Ground Floor, Veterinary Hospital Campus, Anna Salai, Nandanam, Chennai-35.

The Pay and Accounts Officer, Secretariat, Chennai - 600 009.

The Pay and Accounts Officer, (North/South/East) Chennai - 1/35/5.

All Treasury Officers / Sub-Treasury Officers.

The Registrar, All Universities in Tamil Nadu.

All Block Development Officers / Municipal Commissioners.

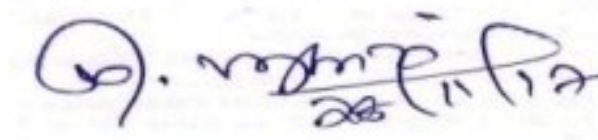
All Chief Educational Officers / Panchayat Union Commissioners.

All State Government owned Boards / Corporations.

**Copy to:**

The Secretary to Hon'ble Chief Minister, Chennai-600 009.  
 The Senior Personal Assistant to Hon'ble Chief Minister, Chennai-600 009.  
 The Deputy Secretary to Hon'ble Deputy Chief Minister, Chennai-600 009.  
 The Private Secretary to Chief Secretary to Government, Chennai-600 009.  
 The Senior Private Secretary to Additional Chief Secretary to Government, Finance Department, Chennai-600 009.  
 The President, Tamil Nadu Retired Officials Association, DPI Campus, College Road, Chennai-6.  
 The President, Tamil Nadu Secretariat Retired Officers Association, No.70, Medavakkam Tank Road, Kilpauk, Chennai-10.  
 The President, All India Federation of Pensioners' Association, No.22, Kavarai Street, Saidapet West, Chennai-15.  
 The President, The Retired Teachers Association, No.12, Abayambalpuram, Mayiladuthurai, Nagapattinam District.  
 The State President, All Bharat Confederation of Senior Citizens and Pensioners, No.7, Bharathidasan Street, Avinashi, Coimbatore District.  
 The President, The Indian Officers Association, No.35, Thiru Vi Ka High Road, Royapettah High Road, Chennai-14.  
 The President, Tamil Nadu Senior Citizens' Association, No.V.95, Anna Nagar, Chennai-40.  
 The President, Tamil Nadu Senior Citizens and Pensioners Welfare Association, No.38-B, First Main Road, Perumalpuram, Tirunelveli.  
 The President, Retired Officials Association, Narayanarao Building, Muthu Kalathi Street, Triplicane, Chennai-5.  
 The President, Government Tansi Retired Employees Association, Plot No.65, TamaraiSalai, Ayyappa Nagar, Pammal, Chennai-75.  
 The President, Retired Agricultural Graduate Association, K-Block, No.2, Salai Road, Housing Unit, Trichy-621 003.  
 The State President, Tamil Nadu Senior Agro Technologists' Forum No.11, Nachimuthu layout, K.K.Pudur, Coimbatore – 641 038.  
 The President, Tamil Nadu Corporation and Municipal Pensioners Association, Varadhappan Street, Fort, Salam – 636 001.  
 The President, Tamil Nadu Agricultural University Pensioners' Association, TNAU Campus, Coimbatore-641 003.  
 The State President, Tamil Nadu Retired Government Employees Association, No.3(G1), Krishnappa St, Chepak, Chennai – 5.  
 Stock File / Spare Copies

**-/ Forwarded : By Order /-**



**SECTION OFFICER.**

## APPLICATION FORM FOR SPECIAL PENSION AND LUMP SUM PAYMENT

[Vide G.O.Ms.No.348, Finance (Pay Cell) Department, Dated: 28-11-2017]

### PART-I

(To be sent in Triplicate)

1. Name of the Employee on Special :  
Time Scale of Pay (IN CAPITAL LETTERS).
2. Father's Name / Husband's Name in :  
the case of Female Employee.
3. Designation :
4. Name of the Department :
5. Date of Retirement :
6. Residential Address with PIN Code. :  
  
MOBILE No. :
7. Place of Payment of Special Pension :  
(a) Pension Pay Office.  
(b) District Treasury.  
(c) Sub-Treasury.
8. List of Family Members. :

| Sl. No. | Name (s) | Relationship | Marital Status | Date of Birth | Whether Handicapped / Mentally Retarded* |
|---------|----------|--------------|----------------|---------------|------------------------------------------|
| 1.      |          |              |                |               |                                          |
| 2.      |          |              |                |               |                                          |
| 3.      |          |              |                |               |                                          |

\* Medical Certificate to be enclosed.

9. Name of Guardian in case of mentally :  
retarded children.

Place :

Date :

Signature of the Employee.

**6**  
**PART-II**

**TO BE FILLED IN BY THE DEPARTMENTAL OFFICER**

1. A.G's Office Reference No. in :  
which the proposals were  
returned with objections earlier.
2. Date of Beginning of Service. :
3. Date of Ending of Service. :
4. Special Time Scale of Pay :
5. Pay Last Drawn. :
6. a. Drawing Officer for lumpsum :  
payment with Full Postal  
Address and PIN Code.  
  
b. Phone No. of the Office with :  
STD Code.  
  
c. E\_mail ID / FAX :
7. Treasury / PAO for lumpsum :  
payment.
8. Recent Passport size Photo, : Yes / No.  
Specimen Signature / left hand  
thumb impression (in the case of  
illiterate) and Descriptive Roll of  
the Government Employee, all  
in triplicate, duly attested  
[furnished in the Annexure].
9. Service Book(s). [No. of : Yes / No.  
Volumes]

**CERTIFICATE**

It is certified that:

All the particulars furnished above have been fully verified with  
reference to office records and are found correct.

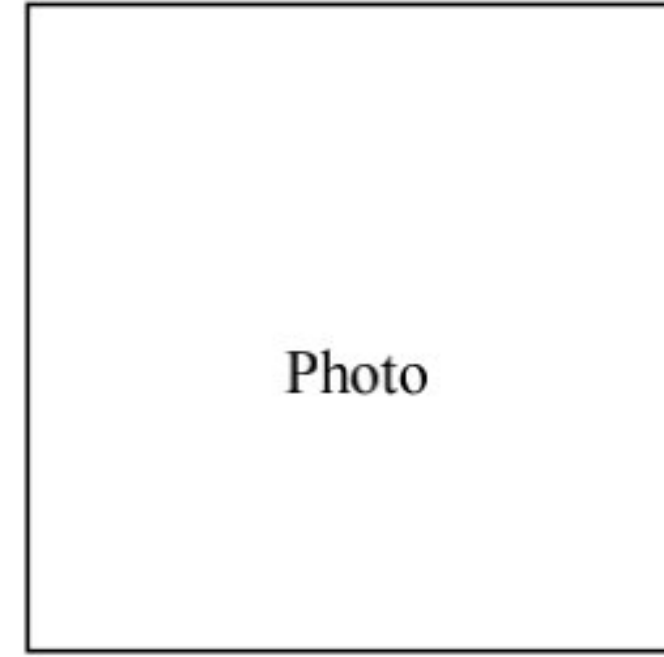
Place :

Date :

**Signature of the Head of Office  
/ Department with Seal.**

**ANNEXURE***(To be sent in Triplicate)*

1. Passport size Photo of the :  
Employee on Special Time Scale of  
Pay.



Name of Applicant. :

Name of the Spouse. :

**Counter Signature of the Head of  
Office with Seal.**

2. Specimen Signature / Left Hand : 1.  
Thumb impression in case of 2.  
illiterate. 3.

3. Descriptive Roll of Applicant / : 1.  
Guardian. [Personal Marks of 2.  
Identification].

**-/ True Copy /-**

**SECTION OFFICER.**